

Safety Committee Meeting
4/21/2011

Attendance: Eileen Bongiovanni, Cliff Carlson, Bruce Batchelder, Lilia Boyette, John Dietzel, Sara Waller, Brian Petrucelli, Bill McGovern, Roxann Heath

- **Minutes** – none to review
- **Cliff reviewed MVA/OSHA recordables** – have slowed down
 - ❖ determine route cause/training to reduce #'s
 - ❖ MVA's have slowed down
 - ❖ dept 210 – 4 preventable backing without a spotter
 - ❖ dept 330 – door struck
 - ❖ dept 310 – following too close
 - ❖ Limo – squeeze/hit & run
- **Safety Incentive Program**
 - ❖ bulletin boards need keys
- **Wellness Initiative – Biggest Loser Winners- Lisa Clark & Erik Larson**
 - ❖ Biggest loser suggestions:
 - double or nothing challenge
 - maintain weight loss
 - retention of Team Captains
 - continue thru the year
 - coordinate a class/intro dance class
 - walking trail/aerobics/Wii
 - Health & Wellness Fair scheduled for October 19th
 - walking @ 12:00/ develop walking team
 - Brian P – map out routes for visual
- **Safety from the Field:**
 - ❖ **EMS** report given by Brian P.
 - reviewed EMS Safety
 - Thomas Paks
 - back up sensors missing
 - CM detectors – Cliff to report on
 - responding to crews needing assistance from PD/Dispatch process needs to be reviewed by committee
 - software with MDT system is being addressed

- ❖ **Equipment/Ergonomics Committee**
 - Dispatch, keyboard, headsets
- ❖ **Non Emergency**
 - development plan for emergencies
 - seat belt extensions
- ❖ **Building Maintenance:**
 - bldg 9 in process of cleanup
 - Bill to follow-up with John G in next 2 weeks for off road vehicle/gator
- ❖ **A&E**
 - adding reflective tape for garage doors
 - cement flower pot placed on corner to sop employees driving onto S. Vine St
- ❖ **Main Campus**
 - solutions to employee parking are being worked on

➤ **Goals/Objectives**

- Eileen reviewed 2010 and 2011
- committee for new members
- orientation training – get more people involved
- where they are in the process/post in bulletin boards, accountability and follow up
- drumbeater to send reminders/actions
- have fun with it to keep everyone busy
- members responsibility to committee
- need more employees to join committee

Next Meeting: 5/19/11 @ 10:00 am.