

Chairperson Cheryl called the meeting to order for attending members and guest, Roxann Heath.

The minutes of the August meeting were reviewed, motioned for accept as is, voted and approved.

#### STANDING COMMITTEE REPORTS

OSHA Recordable – print out from 18-5-10 to 9-13-10 with the discussion of claims, cost, and mission for improvement.

CONCLUSION: employees need to observe and think before acting to prevent injury. Injury numbers are up with modified duty expensive.

MISSION: drive down injuries and MVA. Report was accepted as stands.

MVA COMMITTEE REPORT: print out was discussed. Roxann discussed incidents and added follow up information for clarity. Report was accepted as stands.

SAFETY INSPECTIONS: No report.

CONCLUSION: 6S to set aside—motion made by Cliff C to remove 6S inspection from agenda. Motion was seconded, voted and carried to remove.

SAFETY INCENTIVE: Discussion of \$ amount to decrease to increase number of employees receiving awards. June's winners almost complete.

CONCLUSION: budget OK for this for more employees being safe.

Motion made by Fran B for a trial basis of 6 months for reaction of "actual safety". Motion seconded by Lilia B and voted to carry as yes.

ACTION ITEM: to start at next quarterly drawing—Cliff and Lilia responsible.

WELLNESS INITIATIVES: Eileen B presented report. Oct 14 will be Wellness Fair at Hunters. Fifteen vendors, flu shot clinic and reviewed the vendor list. She is still looking for a Driver Safety Vendor.

Healthy cooking is also involved. PPD Testing to begin soon.

CONCLUSION: all moving forward with floor plans for the fair still being worked out.

#### SPECIAL COMMITTEES

GOAL & OBJECTIVES: Eileen reported the bulletin boards are up and being used. Improved Driving has no report.

Safety Employee of the Month needs a champion.

Biggest Loser is again active.

CONCLUSION: Over all—slow and steady and moving forward. E-mail those who are named for such tasks.

NEW MEMBER TRAINING: Fran reported the packets are being worked on. Deb Elliott read letter of resignation of Lisa Clark. First motion by Chairperson was to sit with anyone resigning to find reason why. Second motion was the Chair & Vice Chair, per Charter, review resignation with employee. First motion was removed from floor. Second motion may by Fran, seconded by Lilia, voted, accepted and carried to yes.

ACTION ITEM AND CONCLUSION: Interview employee by Chair and Vice Chair—DEAD LINE – Charter Change.

COMMITTEE TRAINING: No Report

#### UNFINISHED BUSINESS

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6S PROGRAM: Reported by Glennice, the Finance Dept is not so good. People need to take care of own space, close cabinets when done in copy room. A meeting is to be scheduled for this.

Bldg # 9 is still being cleaned out.

Base 6 is slow-go due to activities there.

CONCLUSION: Direction to the “team” meetings, to be held. A lap-top is still needed for A&E.

EMS DIVISION: Fran reported an on going latch painting and gloves will be changes. A memo is to be posted and to remain on agenda. Cliff moved to have ambulance modifications and Middlesex Safety Slides to be removed from agenda.

NON-EMERGENCY DIVISION: Fran reported that he met with John Gopion on issues in the works as well as not yet on a list.

Roxann reported that 47 employees completed the CPI Class.

Fran reported that 97% of driver training completed—Thank You Steve Ashby for a great job!

CONCLUSION: Work on important issues with John and keep safety issues a priority.

BUILDING MAINTINANCE: Work requests to be Dept. Heads to review and gone out to Building Maintenance. “Safety Issues” is always a priority until completion.

A & E / SERVICE DEPT: No Report

LIMO DEPT: No Report

MAIN CAMPUS: Chairperson reported larger screens for monitors in telecommunication center which is to be added to the agenda. Roxann will work with Mile Loiz to purchase with a deadline of one month. Large mirrors at main entrance driveway with Fran and John Gopion to address. DEADLINE: one month.

SATELLITE OFFICE: No Report

SAFETY PINS: Lilia reported this is being reviewed with OSHA & Non-Recordable incidents.

DAVID PODELL SAFETY AWARD: Full flyer to be made. Responsible—Fran, Deb Elliott, Dawn Green, John Gopion. To be marked as 3<sup>rd</sup> Annual Award.

NEW BUSINESS: New Chairperson and Secretary voted in—Fran B as Chair and Deb Elliott as Secretary.

Worker’s Comp Experience Rating was done.

Non Violence Intervention Training was done foe N/E by Roxann.

Fire Prevention Month is October. Still need training session with SMVFD with extinguishers and fire drills.

The sub floor cleanout and holding is done.

Wrist Wrests for Dispatch, per Lilia, is we will just get what’s needed. Mile Luiz and Sandra M had numerous Department changes.

INFORMATION SHARING: No open discussion

NEXT MEETING: October 21, 2010 @ 10:00. Classroom A&B;

Meeting motioned to adjourn, voted and accepted.

Meeting adjourned by Chairperson Cheryl.