

Hunter's Ambulance Service, Inc
Safety Meeting Notes
May 19, 2011

Chairperson Fran Brunet called meeting to order at 10:00AM. 13 members in attendance with 1 guest Steve Ashby, CDL Trainer from Special Trans/Non E division. Members attending were Bill Broadbridge, Josephine Nigro, Cheryl Lint, Dawn Peach, Lilia Boyette, Bruce Bachelder, Barbara, Eileen Bongiovanni, Sara Waller, Cliff Carlson, Deb Elliott, Roxanne Heath, Carol Green.

The minutes of the April's meeting were reviewed and accepted.

OSHA RECORDABLE INJURIES Cliff presented a print out from April 2 thru May 16, 2011. Out of 17 injuries, only 3 were record only—14 were OSHA recordable with 10 days lost work time. Employees with reoccurring injuries will be reviewed and any areas requiring retraining will be addressed.

MVA REPORT Cliff presented a printout from April 21 thru May 19, 2011. 12 MVA incidents—3 non-preventable—we were struck by other vehicles--and 9 preventable.

Dept 310 4 incidents-Forward, pulled in front of, turned into parked car, backed into Pole.

Dept 210 4 incidents- (2) backed into pole, hit overhead obstruction, turned into park Car.

Limo 1 incident—struck other vehicle while backing

Patient Care Issues-2 incidents—Patient claimed injury on carry down in stair chair, patient slid out of chair onto van floor.

Property Damage- 1 incident- A Lifepak #12 damaged by water or other fluid (\$13K loss).

SAFETY INCENTIVES

Safety awards certificates are done. Suggestion for a “raffle prize” type contest for those employees who are walking for a cause, go to seminars, meetings etc. Cliff motioned to set up committee for RECOGNITION. Cheryl 2nd motion. Voted and accepted. Committee is Elaine, Cheryl, Roxanne, and Lilia. Snack machine will continue to have healthy snack. Base 6 will have machine repaired. Bill B reported at all bases, water to sink is filtered. Deb and Cheryl will continue to post safety info at all bases.

WELLNESS INITIATIVES—Elaine Bongiovanni scheduled another Wellness Fair for October 19, 2011. Vendors are being contacted.

SAFETY REPORTS FORM THE FIELD

Some bases have the garage door “close” button very close to the moving overhead doors. Also, employees are standing right at edge of path of the vehicle. Base 1 dispatchers need to be reminded to look at their monitors when closing door—came close to backing crew.

Crews are reminded that the FIRE DEPT deems the scene safe or unsafe for EMS to approach for patient extractions.

We will be looking into chemical-glow stick type- flare instead of burning flare.

Base 6 floor striping will be repainted. Area for w/c storage will be repainted. Management will have to resolve issue with the next door neighbor at Base 6—liquor store patrons are parking in front of the bay doors.

NON-EMERGENCY/SPECIAL TRANS

Ants are back in Bldg 4 been after being sprayed and trapped out.

If you have a vehicle with found damage, notify your supervisor, you need to get a picture if possible, write your incident report with accurate information and notify Service using 5444 Service line.

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Steve Ashby will be incorporating the Mirror Re-certification Course for ALL employees during their driver's training course. Steve has also confirmed that he will attend all safety committee meetings.

EQUIPMENT / ERGONOMICS COMMITTEE

Oxygen tanks are being taken out of the bags and put on stretchers and not being secured. Tanks are to be kept in the O2 bag and secured to the stretcher.

New bags are being evaluated that will incorporate the BLS kit and the O2.

ALS bags at A&E are being inventoried and addressed with vehicle issues.

BUILDING MAINTENANCE

Classroom A/B upgrades—new screen to be installed.

A "gator" has been purchased for campus needs.

Speed bumps will be back for the hill leading up to the back of building 3.

A&E AND SERVICE

Presented an example of a florescent material on jackets pockets, bottom rim and cuffs, however it is not as reflective as first thought. This will be still looked into. Anyone with any suggestions, please send into A&E c/o Barbara and Bruce.

Seatbelt extensions for high top vans are still being examined. The FTO will be responsible for using on a trial basis while giving feedback to this committee and management.

The Bus Empty Sign will be placed in ST vehicles—no humans and no personal items are left in the vehicle when it returns to the lot.

LIMOUSINE DIVISION

EMS crews are parking in the Limo Lot. Dispatch will be called and a supervisor will be notified to correct issue.

MAIN CAMPUS

During the lock down at the neighborhood schools, communications were well executed so that all were informed as WHY we were in lockdown. Please keep all doors, including garage bay doors closed. Anyone and anything can walk in and could cause a safety issue.

GOALS AND OBJECTIVES

Committee will continue to meet ½ hour before safety meeting for update reports. 6S program will continue. The new list will be posted.

UNFINISHED BUSINESS

A&E still waiting for their new computer.

Bldg 9 efforts resulted in enough room for an office.

Base 6 will be revisited.

The Billing Office is next for re-evaluation.

Elections for CHAIRPERSON AND SECRETARY

nominated, motioned, voted to accept positions were:

Committee Chairperson - Bill Broadbridge

Committee Secretary - Carol Green

Meeting adjourned at 11:30 AM.

Respectfully Submitted