

**Safety Committee Meeting Minutes**  
**March 18, 2010**  
**10:00 am**

The meeting was called to order at 10:00 am by Chairperson Fran Brunet with 10 members present.

Minutes from February meeting were reviewed and accepted.

- Cliff reviewed MVA; OSHA recordables for March (see hand-out for details).
- Update on safety initiatives at bases.
- Reviewed issues with slide sheets including the benefits and safety with back & lifting.
- Safety committee section of website being worked on with webmaster.
- Training for non-violent crisis intervention April 10 & 16:
  - ❖ Moving forward with staff. Will roll-out for school division.
  - ❖ Monitors and drivers will be trained during school break.
- Ambulance braking issue recreated & tested.
- Reviewed progress of 6S Kaizen event in A&E. Gained much space.
- Discussion regarding expired medication. Ordering in bulk, cost savings, color-coding, etc.
- Fran needs feedback regarding gloves and how they're working. Manufacturer will send all sizes.
- Overhead door button adjustments made:
  - ❖ Overhead door warning devices at base 3 complete and others to be done.
  - ❖ Protection at bay 3 configuration changed and more to be done.
- Deb reviewed parking spaces and safety issues at building 4. More to come re parking lot.
  - ❖ Cheryl requested that parking lot at Limo also be done.
- Update from Eileen on health & wellness.
- Billie Jo concerned with lights not on early morning. Timers & daylight savings check.