

Safety & Health Committee Meeting

7-15-10 10:00 am

Chairperson Cheryl Lint called the meeting to order at 10:00 am with 9 members present. Minutes from June were reviewed and accepted.

- Cliff addressed:

- Needing to recruit new members for Ems, and Limo. Current members are too busy.

- Suggestion to put an extra phone in reception area. Two employees entered with code (no Fob). Possibly a buzzer for employees who forget keys etc.

- Driver training will start in the next few weeks and will return to the Hub (down town Meriden). Spotting, 5-pt restraint and using of belts (slide out of chairs). Random drug testing will be enforced. Add a video for back safety. The goal is mid August when driver training should be completed.

- Building 4: Part was stolen off a vehicle in parking lot. Evaluate cameras and lighting in back upper parking lot. Possibly a better view of West Main ST from end of driveway near "no left signal" sign.

- OSHA recordable: 6 incidents during the month of June to July 1. Shoulder, back. (1) Medical and (1) lost time. Motor vehicle accidents. Mirror to mirror contact and contact with another vehicle.

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- 6S program:
 - Glennace updated on Finance department. Over all more organized and functional. Bruce updated on A&E department. Over all more organized and functional. In process of getting a more current program for stock inventory. A new more current PC and reviewing an expiration system for medications. Building 9 will start soon with the 6S program. Base 6 is scheduled to start the end of July.

- Review of current business that is in process:
 - Door hitch on rear of Chevrolet ambulances. Follow up is needed.
 - Fran- Ems gloves. First set equally or worst. Second set, tried Chemotherapy but not suitable. Still trying different brands, styles.
 - Fran- Taking care of Orientation packet for Project Coordinator.

- Closed business:
 - Radios in dead zones. No evaluation at this time. Unfortunately no perfect system.
 - Stretcher and wheel locks. Testing but no contact from Ems yet. Stretcher has been returned to A&E.
 - Chevrolet ambulance modifications. Complaint of discomfort in cab. Cup holders were removed. Also accommodated for hearing by adjusting microphones.

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➤ Safety and Health business:

- Goals and Objective Committee: Safety boards have been installed at bases 1,3,4 and 6. Safety boards need to be installed at bases 5 and 7.
- Safety messages for the week will be posted on the safety board weekly as well as on the Internet.
- Safety pins: One year to go. Starting phase two. Picking winners for second quarter.
- Willness incentive: October 6, 2010 is the scheduled start date.

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Critique of meeting

Pluses

1. Frans involvement
2. Meeting moved along
3. More organized with delegation
4. Lots discussed
5. Osha recordable going down
6. Items off agenda
7. Completing items

Minuses

1. Unresolved issues
2. Attendance down
3. No Limo representation